**Global Summit for Mental Health Advocates**

Delegate Registration (Closing Date – 15 Aug 2018)

**Date/Time**

4 & 5 Oct 2018, 8am – 5pm

**Venue**

The Grassroots’ Club, 190 Ang Mo Kio Ave 8, Singapore 568046

**Registration Fee\***

Opening Ceremony, Summit, Networking Lunch & Tea Reception Networking Dinner (Optional)

 Global Alliance for Mental Health Advocates Member S$200  Global Alliance for Mental Health Advocates Member S$30

 Non-Global Alliance for Mental Health Advocates Member S$350  Non-Global Alliance for Mental Health Advocates Member S$50

\*All fees are payable in Singapore Dollars (SGD)

Total amount of payment: S$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cheque No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Particulars**

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| **First Name** | **Last Name** |
| **Salutation (Please circle)**Ms / Mrs / Mr / Dr / Prof | **Contact Number (Please include country calling code)** |
| **Gender (Please circle)**Male / Female | **Country of Origin** |
| **Name of Organisation (if applicable)** | **Designation (if applicable)** |
| **Mailing Address** |
| **Email Address** | **Dietary requirements (Please circle)**Vegetarian / Halal / No special diet required |
| **Capacity of attendance (Please tick accordingly)*** Policymaker
* Grassroots leader
* Representative of government agency
* Mental Health Professional (Definition - a healthcare practitioner or community services provider who offers services for the purpose of improving an individual’s mental health or to treat mental disorders.
* Allied Health Professional (Definition - Occupational Therapists, Physiotherapist, Speech Language Therapists, Diagnostic Radiographer and Radiation Therapist)
* Social worker
* Teacher
* Student
* Journalist
* Consumer
* Caregiver
* Others. Please specify – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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| **Terms and Conditions*** **Registration**

By registering for and/or attending this summit, all delegates agree to be bound by, and comply with, these Terms and Conditions. It is the delegate's responsibility to read and understand these Terms and Conditions. * **Payment**

By registering for and attending this summit, all delegates are clearly aware that registration fees collected will be used to support expense of the summit and administration of Global Alliance for Mental Health Advocates. All cheques should be made payable to “Silver Ribbon (Singapore)” and mailed along with the Delegate Registration Form/s to “Silver Ribbon (Singapore), Block 616 Hougang Avenue 8 #01-386 Singapore 530616” by 15 Aug 2018. A registration confirmation email will be sent once the payment is successfully processed. And, payment of on-site registration is available and must be made by cash (S$) only. No credit/debit card will be accepted.* **Training Grant**

Delegates, who apply for training grant to attend this summit, are required to deal with the funding body directly and adhere strictly to their guidelines. The Organiser will not be responsible for the application, disbursement or reimbursement of their training grant.* **Cancellations & Substitutions**

No refunds will be processed upon confirmation of registration. However, delegates may make their own arrangement for an alternative person and inform the Organiser with necessary details in writing at least 7 working days in advance. If a non-member is substituting a member, additional fee will be charged.* **Amendment of Summit Details**

The Organiser reserves the right to amend the summit programme, venue and timings.* **Identification Tag**

Registered delegates are required to present their registration confirmation while collecting their identification tag at the registration counter and put it on within the summit venue for verification.* **Speakers**

The Organiser will not be held liable for advice given or views expressed, by any speaker at the summit or in any material provided to delegates.* **Special Dietary Requirements**

The Organiser cater for dietary requirements and Vegetarian options, only with prior information. It is the responsibility of the delegate to enter necessary details during registration form. The Organiser endeavours to accommodate special dietary requirements for religious and/or lifestyle choices. While every effort will be made by its engaged caterer, The Organiser are unable to guarantee completely allergy-free meals due to the potential traces of ingredients in the working environment. * **Photography & Filming**

By registering for and/or attending this summit, the delegate * grants permission to be photographed and videotaped,
* understands any use of the photographs and videos will be without remuneration,
* waives any right to inspect or approve the aforementioned use of any photographs or videos now or in the future.
* **Soliciting**

The Organiser encourage delegates to support the sponsors and exhibitors who, in turn, are supporting the industry. Soliciting by delegates who are not registered as sponsors or exhibitors is strictly prohibited. Any delegate found to be soliciting either through sales pitch, non-sponsored flyer, or by any other means, may be removed from the summit immediately and no refund shall be payable in that instance. * **Travel arrangement and appropriate coverage**

Delegates shall make their own flight, accommodation, transportation and appropriate coverage in connection with their attendance at the summit. * **Admittance**

In its sole discretion and without refund, the Organiser reserves the right to refuse admittance to anyone it determines is behaving in a manner that could be disruptive to the summit or any other delegate.* **Dress Code**

Office attire will be appropriate for this summit.* **Certificate of Attendance**

Delegates who achieve 75% attendance rate may * collect their certificate of attendance from the registration counter between 4pm – 5pm on Day 2, or
* fix an appointment to collect from the Organiser during office hours till 15 Oct 2018.

 No special arrangement (e.g. mailing of the certificate to delegate) will be made.* **Disclaimer**

The Organiser shall not be held liable for* + All or any loss or damage, injury, actions, proceedings or claims arising from any act or omission of the delegate during the course of the summit, and
	+ Any delay or failure in performance of its obligations hereunder to the extent such delay or failure is caused by fire, flood, strike, civil, governmental or military authority, acts of God, acts of terrorism, acts of war, epidemics, the availability of the Venue or other similar causes beyond its reasonable control and without the fault or negligence of the Organiser or its subcontractors.  For one or more of such reasons, the Organiser may postpone, reschedule or cancel the summit without liability on the part of the Organiser.  In the event, the summit cannot be held or is postponed pursuant to this section, the Organiser shall not be liable to delegates for any damages, costs, or losses incurred, such as transportation costs, accommodations costs, or financial losses.  The Organiser will review refund and/or fee transfer requests, submitted in writing, for approval on a situational basis.

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For Official Use

**Date received** \_\_\_\_\_\_\_\_\_\_\_\_ **Amount of Payment** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Payment received** Confirmed / Outstanding